



email/ Speed post

No. 2/19-W(G)/2017-18  
Government of India  
Archaeological Survey of India  
Guwahati Circle  
Office of the Superintending Archaeologist  
G.N.B.Road, Ambari, Guwahati – 1

Dated, the .....

**NOTICE INVITING LIMITED TENDER**

The Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, Guwahati on behalf of the President of India invites Tender in sealed cover from the Contractors approved & registered by CPWD/PWD/MES/Railways and other Govt./Semi Govt. Department with valid license including valid PAN & VAT Reg. No. (GRN) **having two years experience in works with Archaeological Survey of India for execution of work & supply of materials as per specification.** The tender document will be issued on written request upto 05.00 hrs. on **09/08/2017** and the tender document will be received up to 14.30 hours on **10/08/2017** and the same will be opened on the same day at 15.00 hours in presence of intending tender bidders or their authorized representatives.

| Name of work  | Estimated cost | Date of opening | Remarks  |
|---|----------------|-----------------|--|
| OW to Sri Hayagriva Madhav Temple, Hajo, Assam (2017-18). | ₹ 1,49,108/-   | 10/08/2017      | Execution of work and supply of materials as per specification |

Tender documents is also available in the Departmental website [www.asi.nic.in](http://www.asi.nic.in) and [www.asiguwahaticircle.gov.in](http://www.asiguwahaticircle.gov.in) and also on central public procurement portal [www.eprocure.gov.in](http://www.eprocure.gov.in) which may be downloaded and should be submitted duly filled along with the earnest money of ₹ 3,728/- only and cost of tender form of ₹500/- only (non-refundable) separately in the form of Demand Draft of any Nationalized Bank obtained in favour of the “Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, Guwahati - 1” including Contractor’s Registration certificate, PAN, VAT clearance certificate, GST Registration No., Labour registration, work order/experience certificate of similar works etc. failing which the tender will summarily be rejected. The EMD of unsuccessful tender bidders will be returned in due course.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons thereof. Any type of information regarding this tender may be obtained from this office on all working days. The contractors will have to quote the rate of all items mentioned in the tender schedule failing which the submitted tender will be rejected.

The WCT VAT, Income Tax & Labour cess at prescribed rate will be deducted from the total billed amount at source during payment.

  
Superintending Archaeologist

No. 2/19-W(G)/2017-18-1941

Dated . 02 . AUG . 2017

Copy forwarded with the request to exhibit in the office Notice Board for wide publicity :

1. The Additional Director General, ASI, ND for hosting of NIT on the Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in))
2. The Dy. Commissioner, Dist. Kamrup
3. The Executive Engineer, PWD, Dist. Kamrup
4. The Sr. Conservation Assistant, ASI, Guwahati Sub Circle.
5. Guwahati Circle Office Notice Board.
6. Website section of Guwahati Circle, Guwahati.
7. The Web Manager, ASI, Janpath, ND to upload in the website “[www.asi.nic.in](http://www.asi.nic.in)”.

  
Superintending Archaeologist

Price of Tender ₹ 500/-

**TENDER FOR EXECUTION OF WORK**

I/we hereby tender for execution of work on behalf of the President of India as described in the under mentioned memorandum according to the specification within the times specified and the rates specified therein subject to the conditions of the contract for execution of work **OW to Maintenance to Toilet Block at Sri Hayagriva Madhav Temple, Hajo, Assam (2017-18).**

Memorandum :-  
 i) Earnest Money : ₹3,728/-  
 (ii) Security Deposit : ₹14,911/-  
 Estimated Cost : ₹1,49,108/-  
 Demand Draft No. ....  
 made up as under :  
 a) Payable immediately on the acceptance of tender (including earnest money if deposited in cash with tender)  
 b) Percentage to be deducted from bill As admissible

**Schedule of Quantities of work**

1) Sale Price Rs. ....  
 2) Name of Contractor .....  
 3) Date of Application for Tender form by Contractor.....  
 4) Date of receipt of Application in Office/Branch Office.....  
 5) Date of issue of Tender advertisement.....  
 6) Date of receipt of Tender papers.....  
 7) Details of corrigenda over-errata and erasings found on the Tender at the time of opening the Tender.....  
 8) Names and designations of Offices/Contractors present at the time of opening the Tender.....  
 Date of opening of Tender : 10/08/2017

Superintending Archaeologist  
 Assam Pradesh Sahitya Akademi  
 Archaeological Survey of India  
 Project of Archaeological Survey of India  
 Gauhati Circle work to be executed

| (1)   | (2)                                     | (3)                            | (4)   | (5)  | (6)  | (7)  | (8)   | (9)     | (10)  |
|---|---|--------------------------------|---|--|--|------|---|---------|---|
| Archaeological Description or specification   | Total Quantities of each to be executed | Places at which to be Executed | Quantities of work to be executed at each place | Dates by which execution at all places must be completed | Rate at which the item of work to be executed (inclusive of all demand to be quoted by Tenderer) | Unit | Total cost of each works (inclusive of all demand to be quoted by Tenderer) | Remarks |   |
| Provision for casual labour for regular cleaning sweeping the outside and inside of the toilet block including operating the water lifting pump etc. for 07 Months w.e.f. September, 2017 to March 2018 |   | Whole Item                     | Work at site                                    | Work at site   | Work to be completed by March, 2018  |      | Whole Item  |         | Tender items SL.No. 1 to 7 in Schedule is a single unit of Tender. No split up of items is entertained. |

| (1) | (2)  | (3)        | (4)  | (5)  | (6)                             | (7) | (8)        | (9) | (10) |
|-----|--|------------|------|------|---------------------------------|-----|------------|-----|------|
| 2   | Provision for repairing the sanitary system including changing of flusher, bib cock including repairing the water supply system.   | Whole Item | -Do- | -Do- | Work to be completed by 30 days |     | Whole Item |     | Do   |
| 3   | Provision for fitting and fixing PVC door (details will be given before execution)   | 5.4 SqM    | -Do- | -Do- | -Do-                            |     | Per SqM    |     | -Do- |
| 4   | Removing white or colour wash by scrapping and sand papery and preparing the surface.  | 87.76 SqM  | -Do- | -Do- | -Do-                            |     | Per SqM    |     | -Do- |
| 5   | Distemping with dry distemper of approved brand and manufacture of required shade or old work.   | 87.76 SqM  | -Do- | -Do- | -Do-                            |     | Per SqM    |     | -Do- |
| 6   | Provision for purchase of day to day work articles for cleaning the toilet<br>a) Bamboo (Big size) - 30 Nos. @ Rs. 120/-each 3600.00<br>b) Bamboo (small size)- 20 Nos. @ Rs. 90/-each= 1800.00<br>c) Harpic (500 ml) - 25 Nos. @ Rs. 60 each 1500.00<br>d) Phenyl - 25 Nos. @ Rs. 80/-each=Rs 2000.00<br>e) Toilet Brush - 10 Nos. @ Rs. 90 each= 900.00<br>f) Bleaching powder- 25 Kgs. @ Rs. 80per Kg. 2000.00<br>g) Odonil -24 pkt @ Rs. 30 per pkt = 720.00<br>h) Nephtholene 10 Kgs. @ Rs. 400 per pkt. 4000.00<br>i) Detergent 15 Kgs. @ Rs. 130 per Kg. 1950.00<br>j) Bamboo bucket- 4 Nos. @ Rs. 450/- per Nos=1800.00<br>k) Coir string- 10 Kgs.@Rs. 95/-per Kgs.=950.00 | Whole item | -Do- | -Do- | -Do-                            |     | Whole Item |     | -Do- |
| 7   | Provision for cleaning the sock pit  | Whole item | -Do- | -Do- | -Do-                            |     | Whole Item |     | -Do- |

**NB: Quoting of Rates & Total cost in Col. No. 7 & 9 for all item is mandatory.**

(Rupees .....)

**N.B. :** Quantity of work and materials may be increased/decreased at site.

Contractor's signature with seal.

Should this tender be accepted, I/we hereby agree to abide by and fulfill all the terms and provisions of the said conditions annexed hereto so far as applicable and/or in default thereof to forfeit and pay to the President of India or successor in office the sum of money mentioned in the said conditions. A sum of ₹..... \* is herewith forwarded in Cash/Treasury Challan as Earnest Money. If I/we fail to commence the work specified in the above memorandum or if I/we fail to deposit the amount of security deposit specified against (ii) (a) in the above memorandum in accordance with clause 1 of the said conditions of contract, I /we agree that the said President or his successors in office, without prejudice to any other right of remedy, shall be at liberty to forfeit the said earnest money absolutely, otherwise the said President or his successors in office shall also be at liberty to cancel the acceptance of the tender if I/we fail to deposit security amount as aforesaid.

.....  
\* Give particulars & number.

Signature  
**Full Address with PIN :**

Signature of witness to signature of tenderer.

Full Address

Dated

The 2017

The above tender is hereby accepted by me on behalf of the President of India.

Dated

The 2017

Signature of the officer by whom the tender is accepted

## TERMS & CONDITIONS

1. The works/supply shall be carried out by the Contractor/Firm strictly and in accordance with the ASI, Guwahati Circle's specifications and as per direction of Engineer-in-charge.
2. The rates given for the works should be inclusive of all taxes, leads and lifts, etc. Nothing extra shall be paid over the rates quoted by the contractor/firm.
3. **Rate should be quoted as analogous to PWD SR or CPWD DRS. As per CPWD manual and Archaeological Works Code the rate in excess of 5% with reference to overall estimate and 10% with reference to individual item are not acceptable.**
4. In case the material is not as per specification, the same shall be replaced by the contractor/firm with own cost. The department shall not be responsible for any theft or loss.
5. No payment shall be made to the contractor/firm if the materials are damaged due to natural calamities before measurement.
6. The tender must accompany the Earnest Money as stated in the tender form only and cost of tender form of ₹500/- only in the form of Bank Demand Draft/Pay Order of any Nationalized Bank in favour of Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, Guwahati -1 payable at Guwahati.
7. It shall be the responsibility of the contractor/firm to ensure that no damage is caused to Govt. property at the site by his/their vehicle or labour party. Cost of such damages, if any, will be assessed at the discretion of the Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle and the same will have to be made good by the contractor/firm with own cost.
8. The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who is duly authorized on behalf of the firm to enter into contract. Otherwise the tender is liable to be rejected.
9. **The firm/contractor must ensure the fulfillment of time line given by the office in the supply order/work order failing which the firm/contractor shall be debarred from further tender process in this office and the security deposit/earnest money shall be forfeited. The action pertaining to black listing the firm/contractor may also take place.**
10. All gold, silver, oil and other materials or any antiques and other similar things, which may be found, in or upon the site shall be the property of the Archaeological Survey of India. Contractor/firm shall deliver the same to such persons as the Department may from time to time appoint to receive the same.
11. Error/omission if any, shall be rectifiable with no claim.
12. No claim whatsoever on account of fluctuations in prices will be entertained.
13. Labour should be engaged as per prescribed rates and Terms & Condition issued by the Chief Labour Commissioner, Ministry of Labour, Govt. of India.
14. The work to be executed as per C.P.W.D. Specification, IS code and as per Works Code & specification of Archaeological Survey of India.
15. Water arrangement and Tools & Plants articles will be managed by Contractor.
16. If any litigation arises through labour court or labour commissioner & other court, etc. on account of litigation through labourers engaged by him, the contractor will be fully responsible. Moreover, if claim arises out of any litigation, the contractor will be responsible for payment of such claim.

17. The contractor/firm shall not be entitled to any compensation --whatsoever on account of any delay or default in the supply of materials mentioned in the schedule.
18. The Earnest money and security deposit of the successful contractor/firm will be forfeited, if he fails to comply with any of the conditions of the contract and work shall be carried out at risk and cost of the contractor/firm.
19. Overall rates shall be considered for approval of tender.
20. Any material left on the site of work after one month from the date of completion of the work, shall become the property of the Govt. and not payment shall be made for it.
21. If more than one tenderer quoting the same rates are received, it will be the discretion of undersigned calling one tenderer to award the work to whom he finds suitable to do the job and his decision will be final and binding on the tenderer.
22. Work order/Supply order will be issued after receiving of security deposit.
23. **The competent authority reserves the full right to accept or reject any of all the tenders without assigning any reason.**
24. The President of India does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted.
25. Sales tax or any other on material in respect of this contracts shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.
26. The contractor must produce Income Tax clearances certificate and Permanent A/C Number (PAN) before the tender can be sold to him.
27. The Contractor shall not be permitted to tender for works in the ASI circle (responsible for award and execution of the contracts) in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Assistant (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in ASI or in the Ministry of Tourism and Culture by the contractor should render him liable to be removed from the approved list of contractors of this Department.
28. The contractors shall give a list of Non-Gazetted employees related to him.
29. No Engineer of Gazetted rank or other Gazetted officer employed in the Engineering of Administrative duties in an Engineering of the Government of India is aforesaid before submission of the tender of engagement in the contractor's service.
30. Any legal matter related to tender will be settled in Guwahati High Court.

Contractor's Signature with Seal

*[Handwritten Signature]*  
Superintending Archaeologist  
Archaeological Survey of India  
Guwahati Circle, Guwahati - 1  
Archaeological Survey of India  
গুৱাহাটী মণ্ডল, গুৱাহাটী-০১  
Guwahati Circle, Guwahati-01